

MOONSTONE



COVID Plan 2020-21

Revised 10/22/20

While COVID-19 has presented us with some unprecedented changes, we are so happy to be open and offering our same unique approach to early childhood education in line with our [mission and values](#). In planning for the 2020-2021 school year, our priority has been both the physical and emotional health and safety of our students and staff. With new protocols and procedures in place, including an adjusted daily schedule and the use of cohorts, we are proud to be able to offer in-person learning. Caring for children of this age presents both challenges and opportunities during these uncertain times. The children thrive on the close bonds they form with their teachers and peers, a regular routine, and the opportunities to explore an engaging curriculum.

Our goals for this year are to be present for all of our students' needs, to offer stability in this ever-changing world, to provide an educational experience in which they are immersed in the arts to challenge them to explore, question, and dig deeper.



We look forward to the return of familiar faces and to welcoming new families into our Moonstone community. This year is full of magical possibilities ahead.

Sincerely,
Shannon Roscoe
Director

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REOPENING PHASES



In-Person

This is a model with all students and staff in the building social distancing and in cohorts with new health screenings and revised sanitation protocols. Students experience a different schedule but are in attendance full time, based on their contracted schedule.



Virtual

This model reflects a closure of the school building due to high health risk, as outlined by the local city and state guidelines. All students are engaged through distance learning, which will include group snack time with group teachers and daily curriculum classes all via Zoom.



Moonstone takes guidance from the city of [Philadelphia](#) and the [Pennsylvania Department of Education](#), we have also implemented even more safety measures of our own. Please read Moonstone's Amended Illness Policy and COVID Guidelines for detailed information.



Though there is not a scenario in operating the school with no risk, our procedures are in place with various layers to lower risks of exposure for everyone. It is understood students of this age may have difficulty following all of these procedures all of the time. We hope the outlined layers of protection will minimize risk within the school.

MASKING

As found in all research and documentation about COVID-19, the virus is spread by droplets through close contact (ie. hand to face, coughing/sneezing) and masks lower the risk of exposure. All children over age 2 are required to wear a mask. Any student under age 2 should have a mask in their cubby.

COHORTS

To reduce interactions, students and staff will stay in assigned cohorts and spaces. If a student or staff member tests positive for COVID-19, their entire assigned cohort (both staff and students) will be required to quarantine for 14 days.

DISTANCING

To help minimize opportunities of exposure, we will practice distancing of 6 feet (or more) between people as much as possible. New Moons will nap at school in the new moon room. Blue Moons will nap in their designated room. Half Moons and Full Moons do not nap. Six feet distance will be maintained at nap time. If 6 feet distance is not possible, mats will be placed head to toe.

HANDWASHING

Children will have scheduled time for hand washing. In addition, hand sanitizer will be used throughout the day. Handwashing will occur during the times listed below:

- Upon arrival
- After use of the restroom
- Before and after diapering
- Before and after eating
- After any contact with bodily fluids (ie. sneezing/coughing)



FOOD PREPARATION & DISTRIBUTION

The staff member preparing snacks will be required to wear a mask and gloves, in addition to washing hands before and after preparation. Snacks will be provided in disposable cups. Sippy cups will be allowed but must be put in the child's lunch box and have a straw or lid that closes. The child's name must be clearly labeled on the cup. The water fountain will be closed to children. Only the filling station will be open. Lunches will continue to be brought in from home. Lunches will NOT be reheated. Parents should pack lunches that can be eaten cold. Disposable

lunches are encouraged. Pizza days are suspended until further notice.

OUTINGS & VENTILATION

Students will be escorted outside for walks or park time regularly. Scheduled time out front and out back of the building, will be created for each group as much as possible. Inside the building will be constantly circulating air through the built-in filtered HVAC system and use of windows. In spaces without windows, Moonstone has purchased air purifiers.

THINGS TO DO AT HOME...



UPON RETURNING HOME:

- Wash hands...yours and your child's.
- Wash your child's clothes they wore to school.
- Sanitize lunch boxes.

Temperatures should be taken regularly at home, outside of school hours. We ask that any symptomatic students or staff remain home to quarantine. Please report any concerns to the school Director.

2020-2021 CURRICULUM

While the new school year may look a little different, we are anxiously waiting to dive into our new curriculum. Our curriculum centers around a yearly theme, broken down into smaller sections and explored through the arts. It is usually our morning play that drives curriculum, with the four subjects exploring different aspects of the play. Since we cannot all be together to share the morning play experience, we are thinking of new ways of performing the play.

Each teacher is assigned a specific cohort of children, and those teachers will facilitate all of the curricular areas for their group. The Moonstone teachers are eager to have the opportunity to share this new model of learning with all of their students.



REVISED OPERATING HOURS

Beginning September 1, 2020, the school building will open from 8:00am - 5:00pm. Students will continue to attend school during their contracted hours. Moonstone staff will work on revised schedules to accommodate the extended hours.

MODIFIED ENTRANCE & EXIT PROCEDURES

STAFF GUIDELINES

Staff will have their temperature taken upon arrival. There is NO entry for any staff with a temperature >100.4 . All staff will be required to wear masks and follow the same illness guidelines as the students.



STUDENT DROP OFF

- Drop off may begin as early as 7:50am to help minimize crowding outside.
- Designated spots will be marked outside the main entrance for families arriving. Those waiting to check in, must wait on the marked spots to observe required distance.
- All parents / guardians / caretakers must wear masks.
- Temperatures will be taken outside prior to student entry. Staff will take temperatures. If a student's temperature is <100.4 , they will be escorted inside. There is NO entry for any child or staff with a temperature >100.4 .
- Upon entry, a designated staff member will sign the child into smartcare. With assistance from a staff member, children will complete the following:
 - wash and sanitize hands
 - put personal belongings in individual cubbies
 - be escorted to their assigned classroom
 - lunch should be placed in the designated fridge by a staff member.
- Strollers may not be left at school. The space will be occupied to take temperatures.

STUDENT PICK UP

Moonstone will close at 5pm. Parents/guardians/designated pick up persons should wait on designated spots while waiting. Call the school when out front and a staff member will escort the child out. All parents, guardians, caretakers must wear masks.

UPDATED DAILY SCHEDULE

New & Blue Daily Schedule	
8:00 - 9:30	Arrival & Free Play
9:30 - 9:45	Clean Up & Hand washing
9:45 - 10:00	Snack
10:00 - 11:00	Outside Time
11:00 - 11:45	Curriculum Exploration
11:45 - 12:00	Clean Up & Hand Washing
12:00 - 12:30	Lunch
12:30 - 3:00	Nap
3:00 - 3:30	Curriculum Exploration
3:30 - 3:45	Clean Up & Hand Washing
3:45 - 4:00	Snack
4:00 - 4:30	Afternoon Activity
4:30 - 5:00	Stories & Pick Up

Half & Full Daily Schedule	
8:00 - 9:30	Arrival & Free Play
9:30 - 9:45	Clean Up & Hand washing
9:45 - 10:00	Snack
10:00-11:45	Curriculum Exploration
11:45-12:00	Clean Up & Hand washing
12:00-12:30	Lunch
12:30-1:30	Chapter Books or Turtle Time
1:30-3:00	Outside Time
3:15-3:30	Handwashing
3:30-3:45	Snack
3:45-4:30	Afternoon Activity
4:30-5:00	Stories & Pick Up

MOONSTONE

Preschool

2020-21 Closures

August

- o 31 (M) - Teacher In-Service Day

September

- o 7 (M) - Labor Day

October

- o 12 (M) - Teacher In-service Day

November

- o 11 (W) - Veteran's Day
- o 26-27 (Th-F) - Thanksgiving Break

December

- o 24-31 (Th-Th) - Winter Break

January

- o 1 (F) - New Year's Day
- o 18 (M) - Martin Luther King Jr Day

February

- o 15 (M) - President's Day / Teacher In-service

May

- o 31 (M) - Memorial Day

June

- o 11 (F) - Annual Field Day (school closes @ 3pm)

July

- o 5 (M) - In Observance of Independence Day

AMENDMENT TO MOONSTONE ILLNESS POLICY

In an effort to be mindful of compromised and/or symptomatic individuals, we are implementing changes to our Illness Policy specific to the coronavirus.

CLARITY OF TERMS

- Compromised Person: a person tested positive for COVID-19, exhibiting symptoms, or lived with another person exhibiting symptoms and/or tested positive for COVID-19
- Exposed Person: a person in contact with a compromised person under the following guidelines:
 - Indoors **AND**
 - Unmasked **AND**
 - In close contact - within 6 feet of an infected person for a **cumulative total of 15 minutes or more over a 24-hour period*** starting from 2 days before illness onset (or, for asymptomatic patients, 2 days prior to test specimen collection) until the time the patient is isolated.

COMMUNITY EXPECTATIONS

Temperatures should be taken regularly at home, outside of school hours. We ask that any symptomatic students or staff remain home to quarantine. Please report any concerns to the school Director. Any people who become symptomatic throughout the day (ie. temperature of 100.4*+), will be removed from their cohort and wait in a separate designated space, while the parent is contacted for pickup.

Once a person is confirmed compromised, members of their cohort (staff & students) will be required to quarantine at home for 14 days and teachers will conduct virtual learning for the cohort.

Any other people in contact with the compromised person (ie. person tested positive for COVID-19, exhibiting symptoms, or lived with another person exhibiting symptoms and/or tested positive for COVID-19) will be considered exposed under the following guidelines:

- Indoors **AND**
- Unmasked **AND**
- In close contact (<6ft) with the person for more than 30 minutes at a time

Compromised students or staff can return to school if:

- COVID-19 testing is negative **and** the child meets the center's normal criteria for return after an illness **OR**
- For children who were not tested for COVID: All of the following are true:
 1. at least 10 days since the onset of symptoms **AND**
 2. until fever free and off anti-fever medications for 3 days **AND**

3. symptoms free for 3 days **OR** have documentation of an alternate diagnosis

NOTICE OF CONTACT

If there is a confirmed case within the school, the following communications will be provided:

1. The entire school community will be notified to confirm a positive person was on site.
2. The compromised cohort will be notified of the need to quarantine.

Moonstone has taken guidance from the city of [Philadelphia](#) and the [Pennsylvania Department of Education](#), we have also implemented even more safety measures of our own. All children must have a signed form in order to return to school.

Moonstone is taking precautions to limit exposure, however returning to any early childhood learning environment has inherent risks. By signing below you acknowledge your appreciation of the risks involved in returning to the school environment. Your agreement to release Moonstone from any and all liability of compliance or non-compliance of COVID-19 guidance and procedures set forth in this document.

As we continue to deal with ever-changing circumstances, these policies and procedures are subject to change. Any changes will be relayed to families as soon as possible. Please see our [website](#) for any updates.



AS WE CONTINUE TO DEAL WITH EVER-CHANGING CIRCUMSTANCES, THESE POLICIES AND PROCEDURES ARE
SUBJECT TO CHANGE. ANY CHANGES WILL BE RELAYED TO FAMILIES AS SOON AS POSSIBLE.